(Formerly known as Rubra Medicaments Limited)

Reg. Office: 604, 6th floor, Meghdoot, Gulmohar Cross Road No. 6, JVPD Scheme, Mumbai - 400049

Email ID: rubraltd@gmail.com | Website: www.rubramed.com

CIN: L74110MH1991PLC326598| Tel: +91 9167469649

POSTAL BALLOT NOTICE

Pursuant to Sections 108 and 110 of the Companies Act, 2013, as amended, read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014, as amended, Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended and MCA Circulars (as defined below).

Dear Member(s),

NOTICE is hereby given that pursuant to the provisions of Section 110 and other applicable provisions of the Companies Act, 2013, as amended (the "Act"), read with the Companies (Management and Administration) Rules, 2014, as amended, Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "SEBI LODR"), Secretarial Standard on General Meetings ("SS-2") issued by the Institute of Company Secretaries of India, including any statutory modification(s), clarification(s), substitution(s) or re-enactment(s) thereof for the time being in force, guidelines prescribed by the Ministry of Corporate Affairs (the "MCA"), Government of India, for holding general meetings / conducting postal ballot process through electronic voting (remote e-voting) vide General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 22/2020 dated June 15, 2020, 33/2020 dated September 28, 2020, 39/2020 dated December 31, 2020, 10/2021 dated June 23, 2021, 20/2021 dated December 8, 2021, 2/2022 dated May 5, 2022, 3/2022 dated May 5, 2022 and December 28, 2022 (the "MCA Circulars") SEBI EBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022 and SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 5, 2023 and any other applicable laws and regulations, the following items of ordinary/ special business are proposed to be passed by the Members of CHECKPOINT TRENDS LIMITED (the "Company") through Postal Ballot ("Postal Ballot") only by way of remote e-voting process. An Explanatory Statement pertaining to the said resolution setting out the material facts and reasons thereof form part of this Postal Ballot notice (the "Postal Ballot Notice").

In compliance with Regulation 44 of the SEBI LODR and pursuant to the provisions of Sections 108 and 110 of the Act read with the rules framed thereunder and the MCA Circulars, the manner of voting on the proposed resolution is restricted only to e-voting i.e., by casting votes electronically instead of submitting postal ballot forms. In compliance with the MCA Circulars, the postal ballot notice and instructions for e-voting are being sent only through electronic mode to those Members whose email addresses are registered with the Company / depository participant(s).

The Board of Directors of the Company, at its meeting held on April 15, 2025, has appointed M/s. MNB & Co. LLP., Practicing Company Secretaries (Membership No. F8242 and Certificate of Practice No. 9307), as the Scrutinizer for conducting the postal ballot only through the e-voting process in a fair and transparent manner.

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The Scrutinizer will submit their report to the wholetime director of the Company after completion of scrutiny of the e-voting.

The results shall be declared on May 21, 2025 and communicated to BSE Limited ("BSE"), Central Depository Services Limited ("CDSL") at www.evotingindia.com and will also be displayed on the Company's website at www.rubramed.com

SPECIAL BUSINESS:

Item No. [1]

INCREASE IN THE AUTHORISED SHARE CAPITAL OF THE COMPANY AND CONSEQUENT ALTERATION TO THE CAPITAL CLAUSE OF THE MEMORANDUM OF ASSOCIATION

To consider, and if thought fit, to pass the following resolution as an ordinary resolution

"RESOLVED THAT pursuant to section 13 read with section 61 of the Companies Act, 2013 and all other applicable provisions, if any, of the Companies Act, 2013 and rules made thereunder (including any statutory modification(s) or re-enactment thereof, for the time being in force), consent of the members of the company be and is hereby accorded to Increase the authorized share capital of the Company from the existing Rs. 8,20,00,000/- (Rupees Eight Crores and twenty Lakhs only) divided into 82,00,000 (Eight Two Lakhs) equity shares of Rs. 10/- (Rupees Ten) to Rs. 75,00,00,000/- (Rupees Seventy-Five Crores) divided into 7,50,00,000 (Seven Crores and Fifty Lakhs) equity shares of Rs. 10/- (Rupees Ten) each

RESOLVED FURTHER THAT pursuant to section 13 read with section 61 of the Companies Act, 2013 and all other applicable provisions, if any, of the Companies Act, 2013 and rules made thereunder (including any statutory modification(s) or re-enactment thereof, for the time being in force) consent of the members be and is hereby accorded to, alter and replace the existing Clause V of the Memorandum of Association of the Company, as under:

Clause V. The Authorized Share Capital of the Company is Rs. 75,00,00,000/- (Rupees Seventy Five Crores) divided into 7,50,00,000 (Seven Crores and Fifty Lakhs) equity shares of Rs. 10/- (Rupees Ten) each

RESOLVED FURTHER THAT any of the Directors of the company, be and is hereby severally authorized to sign, execute, file and submit necessary documents, e-forms or papers with the Registrar of Companies or other authorities as may be required and to do all the acts, deeds and things as may be necessary to give effect to the aforesaid resolution."

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Item No. [2]

AMENDMENT OF ARTICLES OF ASSOCIATION OF THE COMPANY

To consider, and if thought fit, to pass the following resolution as a special resolution

"RESOLVED THAT pursuant to the provisions of Section 14, or any other applicable provisions of the Companies Act, 2013 ("the Act"), read with the Companies (Incorporation) Rules, 2014, including any modification(s) thereto or re-enactment(s) thereof for the time being in force, the consent of the members of the company be and is hereby accorded to alter and replace the existing Clause 3 of the Article of Association of the Company, as under:

Clause 3. Power to increase or reduce the capital of the Company and to divide the shares in the capital for the time being into several classes and to attach there to respectively such preferential, deferred, qualified or special rights, privileges or conditions as may be determined and to vary, modify or abrogate any such rights privileges or conditions in such manner as may for the time being be provided by the articles of Associations of the Company.

RESOLVED FURTHER THAT any of the Directors of the company, be and is hereby severally authorized to sign, execute, file and submit necessary documents, e-forms or papers with the Registrar of Companies or other authorities as may be required and to do all the acts, deeds and things as may be necessary to give effect to the aforesaid resolution."

Item No. [3]

AMENDMENT TO THE OBJECT CLAUSE OF MEMORANDUM OF ASSOCIATION OF THE COMPANY

To consider, and if thought fit, to pass the following resolution as a special resolution

"RESOLVED THAT pursuant to the provisions of Sections 4, 13, and other applicable provisions, if any, of the Companies Act, 2013 (the 'Act'), read with the applicable rules made thereunder, including any statutory modification(s) or re-enactment(s) thereof, for the time being in force, and subject to the approval of the Registrar of Companies, the consent of the Members be and is hereby accorded for effecting replacement of the existing clauses in the Object Clause of the Memorandum of Association (the 'MOA') of the Company, by deletion of the following clauses from the MOA and addition of the new object clause:

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The existing Clauses 3(A), 3(B), and 3(C) are hereby deleted and substituted with new Clauses 3(A), 3(B), and 3(C).

Clause	Proposed Object
No.	
3(A)	To carry on the business in India and abroad for providing customers with a platform, in the physical and/or electronic form, through the means of facsimile, electronic-mail (e-mail), internet, intranet, e-commerce, m-commerce and/or any other means, to enable transactions of hiring of all types of cars, fleet taxis, or any other motor vehicles for consideration, commission, service fee, insertion fee and to act as a platform, consultant, agent and service provider. To carry on the business in India and abroad of providing a platform, technology services and/ or other mechanism through any future known or unknown technology, in the physical and/or electronic form, through the means of facsimile, electronic-mail (email), internet, intranet, e-commerce, m-commerce and/or any other means, to facilitate transactions whether by and between businesses, individual consumers or by and between businesses and consumers and such similar, incidental and ancillary activities thereto including but not limited to any advertisements and promotions.
3(B)	To enter into any arrangement or agreement or contract with any person, association firm or corporation whether in India or out technicians, or for such other purpose that may seem beneficial and conducive to the objects of the Company. To establish and setup an online platform where users can discuss in the domain of car rental, package tours, transportation and travel documentations, trending scenarios and create recommendation engine for car rental, package tours, transportation and travel documentations.
3(C)	To carry on the business of Software designing, development, customization implementation maintenance, testing and benchmarking, designing, developing and dealing in car rental, tour & travel, and to import, export, sell, purchase, distribute, host (in data centres or over the web) or otherwise deal in own and third party computer software packages, programs and solutions, and to provide internet and web based applications, services and solutions in the domain of car rental, transportation and travel documentations. To own, create, manage and maintain websites, mobile applications and portals, to process orders, fulfil orders and support customers related to car rental, package tours, transportation and travel documentations and services supporting both online and offline transactions on the websites and mobile applications or through phone, fax, internet or any other means

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through which people or companies can buy, sell and transact at their convenience, the products and services of their choice.

RESOLVED FURTHER THAT the Board of Directors (hereinafter referred to as the 'Board') be and are hereby severally authorized to do all such acts, deeds and things and execute all such documents and writings, as it may in its absolute discretion deem necessary or incidental thereto including deletion of clauses if deemed fit, paying such fees and incurring such expenses in relation thereto as it may deem appropriate and to file such documents, forms, etc., as required with the regulatory/ statutory authorities for the aforesaid purpose, as may be deemed fit to give effect to this Resolution."

Item No. [4]

SHIFTING OF REGISTERED OFFICE OF THE COMPANY:

To consider, and if thought fit, to pass the following resolution as a special resolution

"RESOLVED THAT the Registered Office of the Company be and is hereby shifted from its present address at 604, 6th floor, Meghdoot, Gulmohar Cross Road No. 6, JVPD Scheme, Mumbai - 400049 to Office No.306, Shreenath Enclave Sr No.609/1Part, Plot No. 6 7 8, Shreehari Kute Marg Nr Samdeep Hotel, Mumbai Naka, Tidke Colony, Nashik 422002, under the jurisdiction of Nashik Taluka Police Station outside the local limit of the town where the present Registered Office of the company is situated within the jurisdiction of same ROC.

RESOLVED FURTHER THAT any of the Directors of the company, be and is hereby severally authorized to sign, execute, file and submit necessary documents, e-forms or papers with the Registrar of Companies or other authorities as may be required and to do all the acts, deeds and things as may be necessary to give effect to the aforesaid resolution."

Item No. [5]

TO APPOINT AND FIX REMUNERATION OF MR. PRADEEP KUMAR (DIN: 00209355) AS WHOLE TIME DIRECTOR OF THE COMPANY

To consider, and if thought fit, to pass the following resolution as a special resolution

"RESOLVED THAT pursuant to the provisions of Section 196, 197, 198, 203 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule V of the Companies Act, 2013, relevant Rules framed thereunder, including any statutory modification(s) or re-enactment thereof, for the time being in force, ("the Companies Act"), the provisions of Articles of Association of the Company, the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations") consent of

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members of the Company be and is hereby accorded to designate Mr. Pradeep Kumar (DIN: 00209355) as a Whole-Time Director of the Company for a period of 3 (three) years effective from March 06, 2025 to March 05, 2028, upon the terms and conditions of remuneration including the payment of remuneration as per the terms of schedule V of Companies Act, as provided in the draft employment agreement including base pay of INR 12,00,000 per annum, variable pay, perquisites & other benefits, employee stock options etc. granted by the Company, with liberty to vary, amend or revise the terms and conditions of the revision of remuneration based on the performance, as may be agreed between the Board of Directors and Mr. Pradeep Kumar. Mr. Pradeep Kumar is not liable to retire by rotation.

RESOLVED FURTHER THAT in the event of any inadequacy or absence of profits in any financial year or years, the aforementioned remuneration comprising salary, perquisites and benefits approved herein be continued to be paid as minimum remuneration to the whole time Director, subject to such other approvals as may be necessary.

RESOLVED FURTHER THAT any director of the Company be and is hereby severally authorized to file the necessary forms with the Registrar of Companies, Maharashtra, located at Mumbai, and to do all such acts, deeds, matters, and things as may be required to give effect to the above resolution, and further be and is hereby severally authorized to certify the true copy of the aforesaid resolution.

RESOLVED FURTHER THAT any of the Directors of the company, be and is hereby severally authorized to sign, execute, file and submit necessary documents, e-forms or papers with the Registrar of Companies or other authorities as may be required and to do all the acts, deeds and things as may be necessary to give effect to the aforesaid resolution."

Item No. [6]

TO APPOINT AND FIX REMUNERATION OF MR. SHUBHAM CHAUDHARY (DIN: 09298013) AS WHOLE TIME DIRECTOR OF THE COMPANY

To consider, and if thought fit, to pass the following resolution as a special resolution

"RESOLVED THAT pursuant to the provisions of Section 196,197,198,203 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule V of the Companies Act, 2013, relevant Rules framed thereunder, including any statutory modification(s) or re-enactment thereof, for the time being in force, ("the Companies Act"), the provisions of Articles of Association of the Company, the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations") consent of members of the Company be and is hereby accorded to designate Mr. Shubham Chaudhary (DIN: 09298013) as a Whole-Time Director of the Company for a period of 3 (three) years effective from March 06, 2025 to March 05, 2028, upon the terms and conditions of remuneration including the

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payment of remuneration as per the terms of schedule V of Companies Act as provided in the draft employment agreement including base pay of INR 6,00,000 per annum, variable pay, perquisites & other benefits, employee stock options etc. granted by the Company, with liberty to vary, amend or revise the terms and conditions of the revision of remuneration based on the performance, as may be agreed between the Board of Directors and Mr. Shubham Chaudhary. Mr. Shubham Chaudhary is not liable to retire by rotation.

RESOLVED FURTHER THAT in the event of any inadequacy or absence of profits in any financial year or years, the aforementioned remuneration comprising salary, perquisites and benefits approved herein be continued to be paid as minimum remuneration to the whole time Director, subject to such other approvals as may be necessary.

RESOLVED FURTHER THAT any of the Directors of the company, be and is hereby severally authorized to sign, execute, file and submit necessary documents, e-forms or papers with the Registrar of Companies or other authorities as may be required and to do all the acts, deeds and things as may be necessary to give effect to the aforesaid resolution."

ITEM NO. [7]

APPOINTMENT OF MR. SAURABH (DIN: 10790325) AS NON - EXECUTIVE INDEPENDENT DIRECTOR OF THE COMPANY:

To consider, and if thought fit, to pass the following resolution as a special resolution

"RESOLVED THAT pursuant to the provisions of Section 149, 150, 152, 160 and other applicable provisions, if any, of the Companies Act, 2013 read with relevant Rules framed thereunder, including any statutory modification(s) or re-enactment thereof, for the time being in force, ("the Companies Act"), the provisions of Articles of Association of the Company, the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations") by a special resolution, consent of members of the Company be and is hereby accorded to designate Mr. Saurabh (DIN: 10790325) as a Non-Executive Independent Director of the Company for a period of 5 (five) years effective from March 06, 2025 to March 05, 2030, upon the terms and conditions, as may be agreed between the Board of Directors and Mr. Saurabh. Mr. Saurabh is not liable to retire by rotation.

RESOLVED FURTHER THAT any of the Directors of the company, be and is hereby severally authorized to sign, execute, file and submit necessary documents, e-forms or papers with the Registrar of Companies or other authorities as may be required and to do all the acts, deeds and things as may be necessary to give effect to the aforesaid resolution."

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ITEM NO. [8]

APPOINTMENT OF BHAWNA SAUNKHIYA (DIN: 10683032), AS NON - EXECUTIVE INDEPENDENT DIRECTOR OF THE COMPANY:

To consider, and if thought fit, to pass the following resolution as a special resolution

"RESOLVED THAT pursuant to the provisions of Section 149, 150, 152, 160 and other applicable provisions, if any, of the Companies Act, 2013 read with relevant Rules framed thereunder, including any statutory modification(s) or re-enactment thereof, for the time being in force, ("the Companies Act"), the provisions of Articles of Association of the Company, the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations") by a special resolution, consent of members of the Company be and is hereby accorded to designate Bhawna Saunkhiya (DIN: 10683032), as a Non-Executive Independent Director of the Company for a period of 5 (five) years effective from April 04, 2025 to April 03, 2030 upon the terms and conditions, as may be agreed between the Board of Directors and Ms. Bhawna Saunkhiya. Ms. Bhawna Saunkhiya is not liable to retire by rotation.

RESOLVED FURTHER THAT any of the Directors of the company, be and is hereby severally authorized to sign, execute, file and submit necessary documents, e-forms or papers with the Registrar of Companies or other authorities as may be required and to do all the acts, deeds and things as may be necessary to give effect to the aforesaid resolution."

ITEM NO. [9]

APPOINTMENT OF SHRUTI GUPTA (DIN: 10310259) AS NON - EXECUTIVE INDEPENDENT DIRECTOR OF THE COMPANY:

To consider, and if thought fit, to pass the following resolution as a **special resolution**

"RESOLVED THAT pursuant to the provisions of Section 149, 150, 152, 160 and other applicable provisions, if any, of the Companies Act, 2013 read with relevant Rules framed thereunder, including any statutory modification(s) or re-enactment thereof, for the time being in force, ("the Companies Act"), the provisions of Articles of Association of the Company, the applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR Regulations") by a special resolution, consent of members of the Company be and is hereby accorded to designate Shruti Gupta (DIN: 10310259) as a Non-Executive Independent Director of the Company for a period of 5 (five) years effective from April 04, 2025 to April 03, 2030, upon the terms and conditions, as may be agreed between the Board of Directors and Shruti Gupta. Ms. Shruti Gupta is not liable to retire by rotation.

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RESOLVED FURTHER THAT any of the Directors of the company, be and is hereby severally authorized to sign, execute, file and submit necessary documents, e-forms or papers with the Registrar of Companies or other authorities as may be required and to do all the acts, deeds and things as may be necessary to give effect to the aforesaid resolution."

By order of the Board of Directors
For CHECKPOINT TRENDS LIMITED
(Formerly known as Rubra Medicaments Limited)

Sd/-

Pradeep Kumar Whole-time director

DIN: 00209355

Date: April 15, 2025 Place: Mumbai

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NOTES:

- 1. An explanatory statement pursuant to Sections 102 and 110 of the Companies Act, 2013 (the "Act"), setting out all material facts relating to the resolutions in this Notice are appended herein below for information and consideration of Members and the same should be considered as part of this Notice.
- 2. All the material relevant documents referred to in this Notice will be available for inspection by the Members until 5:00 P.M. (IST) of the last date of remote e-voting of this Postal Ballot i.e. May 19, 2025. Members who wish to inspect the documents are requested to send an email to rubraltd@gmail.com, in mentioning their name, folio no. / client ID and DP ID, and the documents they wish to inspect, with a self-attested copy of their PAN card attached to the email.
- 3. The Board of Directors have appointed M/s. MNB and Co. LLP, Practising Company Secretaries, as the Scrutinizer, for conducting the Postal Ballot process in a fair and transparent manner. The result of postal ballot shall be declared on or before May 21, 2025
- 4. In accordance with the MCA circulars and the SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015 ("SEBI Listing Regulations"), the Company is sending the Postal Ballot Notice in electronic form only, instead of dispatching hard copy of the Notice along with Postal Ballot Form and pre-paid business reply envelope to the Members for this Postal Ballot.
- 5. Members holding shares in dematerialised form are requested to register/update their KYC details including email address with their respective Depository Participants. Members holding shares in physical form are requested to register/update their KYC details including email address by submitting duly filled and signed Form ISR-1 along with such other documents as prescribed in the Form to Bigshare Service Private Limited. Form ISR-1 is available on the website of Bigshare Service Private Limited at www.bigshareonline.com
- 6. The Postal Ballot Notice is being sent by e-mail to all Members, whose names appear in the Register of Members / Register of Beneficial Owners maintained by the Depositories, National Securities Depository Limited (the "NSDL") and Central Depository Services (India) Limited (the "CDSL") as on Friday, April 11, 2025 (the "Cut-Off Date") and who have registered their e-mail addresses, in respect of electronic holdings, with the Depository through the concerned Depository Participants and in respect of physical holdings, with the Registrar and Share Transfer Agent of the company i.e., Bigshare Services Pvt. Ltd, in accordance with the provisions of the Act read with the Rules made thereunder and the framework provided under the MCA circulars. Cut-Off Date for determining the eligibility for voting by electronic means is April 11, 2025. A person who is not a member as on the Cut-Off Date should treat this Notice for information only. This Notice is also available at the Company's website: www.rubramed.com and the websites of the Stock Exchanges i.e. BSE Limited at www.evotingindia.com.
- 7. In compliance with the provisions of Sections 108 and 110 and other applicable provisions of the Act, read with the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI Listing Regulations as amended from time to time, read with SEBI circular dated December 9, 2020 on remote e-voting facility provided by listed entities, and the applicable MCA circulars, the company is pleased to offer remote e-voting facility to Members to cast their vote electronically.

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- 8. The voting period begins on April 19, 2025 at 10:00 A.M. and ends on May 19, 2025 at 5:00 P.M. during this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. April 11, 2025 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently.
- 9. Resolutions passed through postal ballot are deemed to have been passed as if they have been passed at a General Meeting of the members.
- 10. The Company has engaged CDSL (hereinafter referred to as CDSL or "Service Provider") for facilitating remote e-voting to enable the Members to cast their votes electronically instead of dispatching Postal Ballot Form for this Postal Ballot.

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EXPLANATORY STATEMENT UNDER SECTION 102 OF THE COMPANIES ACT, 2013

Item No. [1]

The Board of Directors in their meeting held on April 15, 2025 proposes to increase the Authorized Capital of the company from existing Rs. Rs. 8,20,00,000/- (Rupees Eight Crores and Twenty Lakhs only) divided into 82,00,000 (Eight Two Lakhs) equity shares of Rs. 10/- (Rupees Ten) each to Rs. 75,00,00,000/- (Rupees Seventy Five Crores) divided into 7,50,00,000 (Seven Crores and Fifty Lakhs) equity shares of Rs. 10/- (Rupees Ten) each for the purpose of propose fund-raising activities.

Pursuant to section 61 of the Companies Act, 2013 and the Companies (Share Capital and Debentures) Rules, 2014, the Company is required to pass an Ordinary Resolution in its General Meeting for increasing the Authorized Capital.

Therefore, it is proposed to pass the resolution as Ordinary Resolution. Further increasing the Authorized Capital will also result in alteration of Capital Clause of Memorandum of Association.

Therefore, it is proposed to alter Clause V of the Memorandum of Association. All the relevant documents can be inspected at the office hours between 11:00 A.M. to 5:00 P.M. on working days at the registered office of the Company.

Memorandum of Interest

None of the Directors, Key Managerial Personnel and their relatives are in any way concerned or interested, financially or otherwise, in the resolutions set forth in Item No. 1 of this Notice except to the extent of their shareholdings in the Company, if any.

Item No. [2]

The existing capital clause in Articles of Association ("AOA") of the Company is required to be amended due to increase in Authorized Share Capital of the Company. Thus, the capital clause in the existing AOA is no longer in conformity with the MOA. It is therefore considered expedient to replace the existing capital clause in the AOA with an entirely new capital clause. The substitution of the existing capital clause with the new capital clause in the AOA is proposed to align with the MOA of the Company.

The Board of Directors accordingly recommends the Special Resolution for the approval of the Members.

Therefore, it is proposed to alter Clause 3 of the Article of Association. All the relevant documents can be inspected at the office hours between 11:00 A.M. to 5:00 P.M. on working days at the registered office of the Company.

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Memorandum of Interest

None of the Directors, Key Managerial Personnel and their relatives are in any way concerned or interested, financially or otherwise, in the resolutions set forth in Item No. 2 of this Notice except to the extent of their shareholdings in the Company, if any.

Item No. [3]

The Company, as per the provisions of Section 13 of the Companies Act, 2013 and the rules framed thereunder, shall not, except with the consent of Members by Special Resolution alter the Objects clause of its Memorandum of Association.

Purpose of amendment in Object clause

In order to facilitate the diversification of the Company's business operations, it is proposed to amend the Objects Clause of the Memorandum of Association. The amendment is intended to enable the Company to broaden its scope of activities and expand into new areas of business which are aligned with, and complementary to, its existing operations.

This strategic diversification will allow the Company to optimize its resources and capabilities, thereby enhancing operational efficiency and cost-effectiveness. The Board is of the view that the proposed objects are not only feasible and commercially viable under the prevailing circumstances, but can also be conveniently and advantageously integrated with the current business activities of the Company.

The amendment will empower the Company to respond more effectively to emerging market opportunities, improve competitiveness, and create sustainable value for its stakeholders.

The existing Clauses 3(A), 3(B), and 3(C) are hereby deleted and substituted with new Clauses 3(A), 3(B), and 3(C).

The Board of Directors accordingly recommends the Special Resolution for the approval of the Members.

A copy of the Memorandum of Association of the Company together with the proposed deletion is available for inspection by the Members of the Company at the Registered Office between 11:00 A.M. to 5:00 P.M. on any working day of the Company.

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CIN: L74110MH1991PLC326598| Tel: +91 9167469649

Memorandum of Interest

None of the Directors, Key Managerial Personnel and their relatives are in any way concerned or interested, financially or otherwise, in the resolutions set forth in Item No. 3 of this Notice except to the extent of their shareholdings in the Company, if any.

Item No. [4]

The company is currently having its registered office at 604, 6th floor, Meghdoot, Gulmohar Cross Road No. 6, JVPD Scheme, Mumbai – 400049. For the swift and efficient business operations, it is convenient to shift the registered office of the Company to Nashik from Mumbai i.e. within the State of Maharashtra, In order to transform the Company into a cost-efficient business and to bring the registered office closer to administrative control, it would be economical and convenient to shift the registered office of the Company to Nashik for smooth management operational matters and availability of other means to enhance the operational efficiency of the Company and facilitate the carrying on the business of the Company more advantageously, efficiently, economically and conveniently.

As per the provisions of the Companies Act, 2013, the consent of the members by way of special resolution is required for shifting of registered office of the company from one District to another District within the jurisdiction of same ROC.

It is further informed that the Members are requested to note that the shifting of registered office is subject to approval of members and such other regulatory authorities, as may be required.

The Board recommends the resolution set out in item no. 4 of the Notice for approval of the members.

Memorandum of Interest

None of the Directors, Key Managerial Personnel and their relatives are in any way concerned or interested, financially or otherwise, in the resolutions set forth in Item No. 4 of this Notice except to the extent of their shareholdings in the Company, if any.

Item No. [5] & [6]

The Board of Directors, based on the recommendation of the Nomination and Remuneration Committee in their meeting held on March 06, 2025, has approved the appointment of Mr. Pradeep Kumar (DIN: 00209355) as Whole-Time Director of the Company for a period of 3 years, from March 06, 2025 to March 05, 2028, subject to the approval of the members. The appointment is proposed on the terms and conditions, including a base remuneration of INR 12,00,000 per annum along with variable pay, perquisites, and other benefits as per the draft

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agreement, subject to the provisions of the Companies Act, 2013 and SEBI LODR Regulations. Mr. Pradeep Kumar will not be liable to retire by rotation.

The Board has also approved the appointment of Mr. Shubham Chaudhary (DIN: 09298013) as Whole-Time Director of the Company for a period of 3 years, effective from March 06, 2025 to March 05, 2028, subject to the approval of the members on the terms and conditions set out in the draft agreement. The remuneration includes a base pay of INR 6,00,000 per annum along with variable pay, perquisites, and other benefits, subject to applicable provisions of the Companies Act, 2013 and SEBI LODR Regulations. Mr. Shubham Chaudhary will also not be liable to retire by rotation.

Profile of Mr. Pradeep Kumar

Mr. Pradeep Kumar is an experienced business executive with over 15 years of expertise in the tobacco industry, specializing in operations, regulatory compliance, supply chain management, and brand development. Demonstrated success in driving growth in a highly regulated and competitive market by adopting strategic initiatives, optimizing production processes, and leveraging strong relationships with stakeholders. Committed to maintaining high ethical standards, complying with government regulations, and navigating the evolving landscape of the tobacco market.

Profile of Mr. Shubham Chaudhary

Mr. Shubham Chaudhary is an accomplished Director with over 8 years of experience driving sales growth, crafting effective marketing strategies, and leading high-performing teams. He has expertise in developing integrated marketing and sales campaigns that enhance brand visibility, market share, and profitability. Adept at identifying market opportunities, optimizing sales channels, and managing key accounts, while leveraging data analytics and customer insights to shape innovative strategies.

The following additional information as required under Schedule V of the Companies Act, 2013 is given below for Mr. Pradeep Kumar and Mr. Shubham Chaudhary

I. General Information

- A. **Nature of Industry:** Consultancy and Trading
- B. Date or expected date of commencement of commercial production: NA
- C. In case of new companies expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus: Not Applicable

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D. Financial Performance based on given indicators (In thousand):

Particulars	2023-24	2022-23
Revenue from Operations	11300.00	11601.50
Other Income	9.35	16.29
Total Income	11309.35	11617.79
Less: Expenses	(11084.87)	(12424.49)
Net Profit/Loss Before Tax	224.48	(806.70)
Provision for Tax	0	0
Net Profit/Loss After Tax	302.09	(785.51)

E. **Foreign Investments and Collaborations:** The Company has not made any Foreign Investments and neither entered into any collaborations during the last year.

II. Information about the Appointees and its remuneration

Sr.	Particular	Mr. Pradeep Kumar	Mr. Shubham Chaudhary	
No.				
1.	Age (in Year)	52 years	27 years	
2.	DIN	00209355	09298013	
3.	Qualification	Bachelor of Engineering in	Bachelor of Arts	
		Production		
4.	Date of First	March 06, 2025	March 06, 2025	
	appointment on the			
	Board			
5.	Terms and Conditions	NA	NA	
	of Reappointment			
6.	No. of Board Meetings	2	2	
	attended during the			
	year			
7.	Skill and expertise	Over 15 years of	Over 8 years of experience	
		experience in the tobacco	in sales growth, marketing	
		industry; expertise in	strategies, and team	
		operations, regulatory	leadership, with strong	
		compliance, supply chain	expertise in customer	
		management, and brand	insights and digital	
		development	marketing.	
8.	Background	Over 15 years of	Over 8 years of experience	
	Details/Experience	experience in the tobacco	in sales growth, marketing	
		industry; expertise in	strategies, and team	
		operations, regulatory	leadership, with strong	
		compliance, supply chain	expertise in customer	
		management, and brand	insights and digital	
		development.	marketing.	
9.	Past remuneration	NA	NA	
10.	Recognition and	NA	NA	

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	Awards		
11.	Job profile Suitability	Proven leadership, strategic planning, and	Skilled in sales, marketing, client relationships, and
		compliance expertise in a regulated industry.	strategic planning.
12.	Remuneration proposed	As per Resolution No. 5	As per Resolution No. 6
13.	Comparative remuneration profile	Taking into consideration the size of the Company,	Considering the size of the Company and the profile,
	with respect to industry, size of the	the profile, knowledge, skills and responsibilities	knowledge, skills, and responsibilities
	Company, profile of the position and person (in case of expatriates the	shouldered by Mr. Pradeep Kumar the remuneration proposed to	undertaken by Mr. Shubham Chaudhary, the proposed remuneration is
	relevant details would be with respect to the	be paid commensurate with the remuneration	commensurate with the compensation packages
	country of his origin)	packages paid to their similar counterparts in other companies	offered to counterparts in similar positions at other companies
14.	Pecuniary relationship directly or indirectly with the Company or	Besides the remuneration proposed to be paid to Mr. Pradeep Kumar they do	Besides the remuneration proposed to be paid to Mr. Shubham Chaudhary they
	relationship with the managerial personnel	not have any other pecuniary relationship	do not have any other pecuniary relationship
		with the Company or relationships with any other managerial personnel and Directors	with the Company or relationships with any other managerial personnel and Directors
15.	Shareholding	NIL	NIL
16.	List of Directorship held in other Companies	Golden Cryo Private LimitedAlpha Pecific Engineers Private Limited	NIL
17.	Membership / Chairmanship of Committees of other Boards as on date of Postal Ballot Notice	NA	NA
18.	Listed entities from which the Director has resigned in the past three years	NA	NA
19.	Compliance Confirmations	Consent in Form DIR-2 - DIR-8 (Non-	Consent in Form DIR-2 - DIR-8 (Non-

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	disqualification)		disqualification)
		- Declaration of	- Declaration of
		Independence	Independence
		- Declaration of no SEBI	- Declaration of no SEBI
		debarment	debarment
20.	Terms of Appointment	On request via email	On request via email
	Availability for (rubraltd@gmail.com)		(rubraltd@gmail.com) or
	Inspection	at the Registered Office	at the Registered Office
21.	Approval Required	Special Resolution by	Special Resolution by
		Members	Members

III. Information about the Appointees and its remuneration

A. Reasons of inadequate profits:

The Company is into the business of consultancy and due to acute competition the company is unable to make enough profit. If consumer demand recedes or the company is not able to serve demand from market, the Company may incur inadequate profits in the respective years.

B. Steps taken or proposed to be taken for improvement

As explained above, the Company shall venture into newer market and increase its capabilities to secure higher market share. The company shall adopt innovative strategies to cater to the needs of its Clients.

C. Expected increase in productivity and profits in measurable terms

The company shall optimize services to make services more and more efficient with reduction in overheads. The company shall keep investing in innovation, research and development.

IV. Disclosures:

The information and disclosures of the remuneration package of the managerial personnel will be mentioned in the Annual Report under the heading Remuneration paid to Directors for the year ended March 31, 2025

- (i) all elements of remuneration package such as salary, benefits, bonuses, stock options, pension, etc., of all the directors; Salary and Travel allowance
- (ii) Details of fixed component. and performance linked incentives along with the performance criteria;- No performance linked incentives
- (iii) Service contracts, notice period, severance fees; and Notice Period 3 Months and No Severance Fees;
- (iv) Stock option details, if any, and whether the same has been issued at a discount as well as the period over which accrued and over which exercisable Not Applicable

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V. Inspection:

The material terms and conditions of appointment entered with Mr. Pradeep Kumar and Mr. Shubham Chaudhary, pursuant to Section 196 (4) of the Companies Act, 2013 will be kept at the registered office of the Company and shall be available for inspection during the working hours between 10:00 A.M. to 05:00 P.M. for the perusal of Members

Except Mr. Pradeep Kumar and Mr. Shubham Chaudhary, none of the Directors and Key Managerial Personnel of the Company and their relatives, are concerned or interested, financially or otherwise, in the resolution set out at Item No. 5 and 6 of the accompanying Notice.

The Board recommends the Resolution No. 5 and 6 of the Notice for approval of the members by way of a Special Resolution

Item No. [7], [8] and [9]

The Nomination and Remuneration Committee ('NRC') oversees the succession planning for the Board of Directors ('Board') of the Company and towards this reviewed the profiles of suitable prospects and based on discussions held with relevant stakeholders, identified Mr. Saurabh and Ms. Bhawna Saunkhiya and Ms. Shruti Gupta as a suitable candidate to be inducted as an Non executive Independent Director on the Board of the Company.

On March 06, 2025, based on the recommendations of the NRC, the Board of the Company, in terms of Section 149 of the Companies Act, 2013 ('Act'), appointed Mr. Saurabh as (Non-Executive Independent Director) on the Board of the Company effective from March 06, 2025 to March 05, 2030, subject to the approval of the members.

On April 04, 2025, based on the recommendations of the NRC, the Board of the Company, in terms of Section 149 of the Companies Act, 2013 ('Act'), appointed Ms. Bhawna Saunkhiya and Ms. Shruti Gupta as (Non-Executive Independent Director) on the Board of the Company effective from April 04, 2025 to April 03, 2030, subject to the approval of the members.

Further, based on the recommendations of the NRC and subject to the approval of the Members, the Board, in accordance with the provisions of Section 149 read with Schedule IV to the Act and other applicable provisions of the Act, and Regulation 16 and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations'), appointed Mr. Saurabh and Ms. Bhawna Saunkhiya and Ms. Shruti Gupta as (Non-Executive Independent Director) of the Company, not liable to retire by rotation, for a term of 5 (five) years.

The Board noted that the background, qualification, experience, skills, attributes and personality is in coherence with the criteria, role and capabilities identified by the NRC and that the Directors are eligible for appointment as an Independent Director.

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Further, the directors has confirmed that they are independent of the Management of the Company and that they are not aware of any circumstance or situation which exists or may be reasonably anticipated that could impair or impact the ability to discharge their duties as an Independent Director of the Company.

The Company has received notice along with requisite deposit from a member in writing proposing their candidature to the office of directorship.

Sr. No.	Particular	Mr. Saurabh	Ms. Bhawna Saunkhiya	Ms. Shruti Gupta
1.	Age (in Year)	43 years	36 years	34 years
2.	DIN	10790325	10683032	10310259
3.	Qualification	Masters in Commerce	Qualified Company Secretary	BBA & Qualified Company Secretary
4.	Date of First appointment on the Board	March 06, 2025	April 04, 2025	April 04, 2025
5.	Terms and Conditions of Reappointment	NA	NA	NA
6.	No. of Board Meetings attended during the year	2	1	1
7.	Skill and expertise	Vast knowledge in banking, financial services, teaching, and corporate sectors	9+ years in Corporate Law, Companies Act, and other legal matters. She is currently serving as Company Secretary of Samwon Precision Mould MFG (India) Private Limited.	She has previously served as a CS in listed companies, worked as a Consultant to the MCA and JHPIEGO India, an affiliate of Johns Hopkins University, and is currently serving as an Independent Director on the boards of multiple companies. She is currently serving as Company Secretary of Western Overseas Study Abroad Limited

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8.	Background	Vast knowledge in	9+ years in Corporate	She has previously
	Details/Experie	banking, financial	Law, Companies Act,	served as a CS in
	nce	services, teaching,	and other legal	listed companies,
		and corporate	matters.	worked as a
		sectors		Consultant to the
				MCA and JHPIEGO
				India, an affiliate of
				Johns Hopkins
				University, and is
				currently serving as
				an Independent
				Director on the
				boards of multiple
				companies.
9.	Past	NA	NA	NA
	remuneration			
10.	Recognition and	NA	NA	NA
	Awards			
11.	Job profile	Demonstrated	Exhibited strong	Provided leadership,
	Suitability	leadership, strategic	leadership, strategic	strategic guidance,
		oversight, and deep	direction, and	and comprehensive
		compliance	extensive	compliance
		expertise within	compliance	proficiency in
		regulated	knowledge in	regulated industries,
		industries, ensuring	regulated sectors,	fostering sound
		effective	driving robust	governance and
		governance and risk	governance and risk	effective risk control
		management.	mitigation	
12.	Remuneration	NIL	NIL	NIL
	proposed			
13.	Pecuniary	No inter-se	No inter-se	No inter-se
	relationship	relationship	relationship between	relationship between
	directly or	between the	the director and	the director and
	indirectly with	director and other		other members of
	the Company or	members of the	the Board and Key	the Board and Key
	relationship with the	Board and Key	Managerial	Managerial
		Managerial	Personnel of the	Personnel of the
	managerial	Personnel of the	Company	Company
1.0	personnel	Company	NIII	NIII
14.	Shareholding List of	NIL NO Floatronics	NIL	NIL Cora Furnaca
15.	List of Directorship	VG Electronics Limited	Wonder Electricals	Garg Furnace Limited
	•	S G N Telecoms	Limited	► Mercury Trade
	Companies	Limited	➤ Mercury Trade	Links Limited
	Companies		Links Limited	
		Pressure	LITIKS LITTILEU	Super Fine

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		Sensitive Systems (India) Limited		Knitters Limited
		Sham Foam Limited		
16.	Chairmanship of Committees of other Boards as	➤ S G N Telecoms Limited- Member All Committees ➤ Pressure Sensitive Systems (India) Limited- AC- Chairperson, NRC- Chairperson, SRC- Member	Mercury Trade Links Limited- NRC- Member	 ➢ Garg Furnace Limited-Member in all committees ➢ Mercury Trade Links Limited- AC- Member, NRC- Member, SRC-Chairperson ➢ Super Fine Knitters Limited- Chairperson in all committees
17.	Listed entities from which the Director has resigned in the past three years	NA NA		➤ Garg Furnace Limited
18.	Compliance Confirmations	- Consent in Form DIR-2 - DIR-8 (Non- disqualification) - Declaration of Independence - Declaration of no SEBI debarment	- Consent in Form DIR-2 - DIR-8 (Non- disqualification) - Declaration of Independence - Declaration of no SEBI debarment	- Consent in Form DIR-2 - DIR-8 (Non- disqualification) - Declaration of Independence - Declaration of no SEBI debarment
19.	Terms of Appointment Availability for Inspection	On request via email (rubraltd@gmail.co m) or at the Registered Office	On request via email (rubraltd@gmail.co m) or at the Registered Office	On request via email (rubraltd@gmail.co m) or at the Registered Office
20.	Approval Required	Special Resolution by Members	Special Resolution by Members	Special Resolution by Members

Memorandum of Interest

None of the Director(s) and/or Key Managerial Personnel of the Company or their respective relatives, except Mr. Saurabh, Ms. Bhawna Saunkhiya and Ms. Shruti Gupta to whom the resolution relates, are concerned or interested in the Resolution mentioned in the Notice.

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The Board recommends the Resolution No. 7, 8 and 9 of the Notice for approval of the members by way of a Special Resolution.

By order of the Board of Directors
For CHECKPOINT TRENDS LIMITED
(Formerly known as Rubra Medicaments Limited)

Sd/-

Pradeep Kumar Whole-time director DIN: 00209355

Date: April 15, 2025 Place: Mumbai

Registered Office:

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THE INTRUCTIONS OF MEMBERS FOR REMOTE E-VOTING:

- **Step 1** : Access through Depositories CDSL/NSDL e-Voting system in case of individual members holding shares in demat mode.
- **Step 2** : Access through CDSL e-Voting system in case of members holding shares in physical mode and non-individual members in demat mode.
- (i) The voting period begins on, April 19, 2025 at 10:00 A.M. and ends on May 19, 2025 at 5:00 P.M. during this period shareholder's of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. April 11, 2025 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter
- (ii) Members who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) Pursuant to SEBI Circular No. **SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020,** under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its members, in respect of all members' resolutions. However, it has been observed that the participation by the public non-institutional members/retail members is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the members.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

- **Step 1** : Access through Depositories CDSL/NSDL e-Voting system in case of individual members holding shares in demat mode.
- (iv) In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual members holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and

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Depository Participants. Members are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to above said SEBI Circular, Login method for e-Voting for Individual members holding securities in Demat mode CDSL/NSDL is given below:

Type of	Login Method
members	
	1) Users who have opted for CDSL Easi / Easiest facility, can login
Individual	through their existing user id and password. Option will be made
Members	available to reach e-Voting page without any further
holding	authentication. The users to login to Easi / Easiest are requested
securities in	to visit CDSL website www.cdslindia.com and click on login icon
Demat mode	& New System Myeasi Tab.
with CDSL	2) After successful login the Easi / Easiest user will be able to see
Depository	the e-Voting option for eligible companies where the evoting is
	in progress as per the information provided by company. On
	clicking the evoting option, the user will be able to see e-Voting
	page of the e-Voting service provider for casting your vote during
	the remote e-Voting period or joining virtual meeting & voting
	during the meeting. Additionally, there is also links provided to
	access the system of all e-Voting Service Providers, so that the
	user can visit the e-Voting service providers' website directly.
	3) If the user is not registered for Easi/Easiest, option to register is
	available at CDSL website www.cdslindia.com and click on login
	& New System Myeasi Tab and then click on registration option.
	4) Alternatively, the user can directly access e-Voting page by
	providing Demat Account Number and PAN from a e-Voting link
	available on <u>www.cdslindia.com</u> home page. The system will
	authenticate the user by sending OTP on registered Mobile &
	Email as recorded in the Demat Account. After successful
	authentication, user will be able to see the e-Voting option
	where the evoting is in progress and also able to directly access
	the system of all e-Voting Service Providers.

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Individual
Members
holding
securities in
demat mode
with NSDL
Depository

- 1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.
- 2) If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select "Register Online for IDeAS "Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp
- 3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

Individual
Members
(holding
securities in
demat mode)
login through
their
Depository
Participants

(DP)

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After Successful login, you will be able to see e-Voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

(Formerly known as Rubra Medicaments Limited)

Reg. Office: 604, 6th floor, Meghdoot, Gulmohar Cross Road No. 6, JVPD Scheme, Mumbai - 400049

Email ID: rubraltd@gmail.com | Website: www.rubramed.com

CIN: L74110MH1991PLC326598| Tel: +91 9167469649

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Members holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Members holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 2109911
Individual Members holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at 022 - 4886 7000 and 022 - 2499 7000

Step 2: Access through CDSL e-Voting system in case of members holding shares in physical mode and non-individual members in demat mode.

- (v) Login method for Remote e-Voting for **Physical members and members other than** individual holding in Demat form.
 - 1) The members should log on to the e-voting website <u>www.evotingindia.com</u>.
 - 2) Click on "Members" module.
 - 3) Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
 - 4) Next enter the Image Verification as displayed and Click on Login.
 - 5) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.

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6) If you are a first-time user follow the steps given below:

	For Physical members and other than individual members holding shares	
	in Demat.	
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax	
	Department (Applicable for both demat members as well as physical	
	members)	
	 Members who have not updated their PAN with the 	
	Company/Depository Participant are requested to use the	
	sequence number sent by Company/RTA or contact	
	Company/RTA.	
Dividend	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format)	
Bank	as recorded in your demat account or in the company records in order to	
Details	login.	
OR Date	 If both the details are not recorded with the depository or 	
of Birth	company, please enter the member id / folio number in the	
(DOB)	Dividend Bank details field.	

- (vi) After entering these details appropriately, click on "SUBMIT" tab.
- (vii) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (viii) For members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN for the relevant Checkpoint Trends Limited on which you choose to vote.
- (x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

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- (xi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvi) There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.
- (xvii) Additional Facility for Non Individual Members and Custodians –For Remote Voting only.
 - Non-Individual members (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.
 - It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
 - Alternatively Non-Individual members are required mandatory to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; rubraltd@gmail.com, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

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PROCESS FOR THOSE MEMBERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES.

- 1. For Physical members- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to rubraltd@gmail.com or bsshyd1@bigshareonline.com;
- 2. For Demat members Please update your email id & mobile no. with your respective Depository Participant (DP)
- 3. For Individual Demat members Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository

If you have any queries or issues regarding e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 21 09911.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call at toll free no. 1800 21 09911